2.4. Action Taken Report (ATR) in respect of the 1st Meeting of IQAC

Item No.	Recommended Action(s)	Action taken (Status)	Officer Concerned
1.	Target revision in the strategic plan of alumni feedback collection	The target for alumni feedback collection has been revised from 20 to 75 responses per year, based on the criterion of obtaining feedback from 5 alumni per domain, per department, with an average of 3 domains per department. This revision ensures more comprehensive and representative input to support curriculum enhancement and institutional improvement.	Principal & Coordinator-IQAC
2.	Specific targets may set for the incubation centre and start-up initiatives	A specific target has been established for departmental contribution to innovation and entrepreneurship. Each department is expected to initiate a minimum of two start-up or incubation-related projects per academic year, thereby strengthening the institution's start-up ecosystem and aligning with national innovation frameworks.	Principal & Coordinator-IQAC

3.	Target revision for the average citation index	The target for the average citation index has been revised to reflect realistic and achievable goals. For the Academic Year 2025–26, the target has been updated from 20 to 30. Additionally, the 5-year cumulative target has been adjusted from 60 to 50, aligning with current research trends and institutional performance metrics.	Principal & Coordinator-IQAC
4.	Plan for the conduct of research audit	A research audit has been scheduled for July 2025 to evaluate departmental research performance and align with institutional research goals. The audit format and evaluation criteria have been finalized in consultation with the Director–Research, ensuring a structured and comprehensive review process.	Principal & Coordinator-IQAC

N. L 15/04/25
Prepared by
Dr. N. LENIN
Coordinator-IQAC

15/4/25
Approved by
Dr. M.SIVA KUMAR,M.Tech.,Ph.D.,
PRINCIPAL
SRM TRP ENGINEERING COLLEGE.
Irungalur, Mannachanallur-Tk..