Minutes of the Meeting

Title of the Meeting	:	2nd Meeting of Internal Quality Assurance Cell
Organized by	:	Internal Quality Assurance Cell, SRM TRP Engineering College, Tiruchirappalli
Date and Time of Meeting	:	12.07.2025, 10.00 AM
Mode of the Meeting	:	Virtual mode through Zoom Platform
Chairperson	:	Dr. M. Siva Kumar, Principal
Minutes Prepared by	:	Dr. N. Lenin, Associate Dean-Ranking & Accreditation

Members Present :

S.No.	Name of the member	Designation	Role
1.	Dr. N. Sethuraman	Chief Director, SRM Group of Institutions, Tiruchirappalli.	Member from the Management
2.	Prof. Shameer Khan	Pro-Vice Chancellor, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
3.	Dr. K. Kathiravan	Director-Admission, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
4.	Dr. R. Karthikeyan	Director-Research, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
5.	Dr. G.Vairavel	Dean Academics and Educational Initiatives, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
6.	Dr. R. Krishnamoorthy	Dean-Research,	Special Invitee

		SRM Group of Institutions, Tiruchirappalli.	
7.	Mr. B. Karthik Kumar	DGM – Finance, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
8.	Dr. M. Prabhakar	Dean Administration, SRM Group of Institutions, Tiruchirappalli.	Senior Administrative Officer
9.	Dr. M. Siva Kumar	Principal, SRM TRP Engineering College, Tiruchirappalli.	Chair Person-IQAC
10.	Dr. S. Mary Saira Bhanu	Professor, Department of Computer Science & Engineering, National Institute of Technology, Tiruchirappalli.	Nominee from the Local Society
11.	Mr. M. Karthikeyan	Managing Director, M/s. Velmurugan Heavy Engg. P. Ltd., Trichy	Nominee from the Industrialists
12.	Mr. Prakash Raman	HR Head, HCL Technologies, Madurai.	Nominee from the Employers
13.	Ms. E. Vinodha	Assistant Manager, BMW TechWorks India, Chennai.	Nominee from the Alumni
14.	Mr. J. Taufiq	Mechanical Engg. (2023-27 Batch), SRM TRP Engineering College, Tiruchirappalli.	Nominee from the Students
15.	Dr. C. Ramesh Kannan	Professor & Vice Principal, SRM TRP Engineering College, Tiruchirappalli.	Teacher
16.	Dr. B. Veerasamy	Professor & Head, ECE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
17.	Dr. P. Sudhakaran	Professor & Head, CSE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
18.	Dr. J. Amudha	Professor & Head, EEE, SRM TRP Engineering College, Tiruchirappalli.	Teacher

19.	Dr. S. Pitchaikani	Assistant Professor & Head, Civil, SRM TRP Engineering College, Tiruchirappalli.	Teacher
20.	Dr. K. Iyappan	Associate Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
21.	Dr. P. Shymala Anto Mary	Assistant Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
22.	Dr. N. Lenin	Professor & Associate Dean – Ranking & Accreditation, Coordinator IQAC, SRM TRP Engineering College, Tiruchirappalli.	Coordinator of the IQAC
23.	Dr. K. Uma Maheswari	Professor, Electronics and Communications Engineering,	Department Coordinator-IQAC
24.	Dr. G. Maheswaran	Assistant Professor, Electrical and Electronics Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
25.	Dr. S. Sabeetha Saraswathi	Associate Professor, Computer Science and Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
26.	Dr. R. Venkatesan	Professor, Mechanical Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
27.	Dr. M. Sangareswari	Assistant Professor, Chemistry, SRM TRP Engineering College, Tiruchirappalli.	First Year Coordinator-IQAC

Members Absent : **NIL**

Agenda of the Meeting　　　：

Agenda No.	Agenda	By Whom
2.1	Welcome address	Dr. S. Sabeetha Saraswathi, Professor & Department Coordinator-IQAC, Computer Science and Engineering.
2.2	Significant achievements of the Institution	Dr. M. Siva Kumar, Principal and Chair Person-IQAC
2.3	Confirmation of minutes of the 1st meeting of IQAC	
2.4	Review of the action taken report (ATR) in respect of the 1st meeting of IQAC	
2.5	Discussion on the inputs, process and outcomes relevant to Academics	Dr. N. Lenin, Associate Dean-Ranking & Accreditation & Coordinator-IQAC
2.6	Discussion on the inputs, process and outcomes relevant to Research	
2.7	Discussion on the inputs, process and outcomes relevant to Governance	
2.8	Discussion on best practices of the Institution	
2.9	Any other items	
2.10	Date of next meeting	
2.11	Vote of thanks	Dr. R. Venkatesan, Professor & Department Coordinator-IQAC, Mechanical Engineering.

Agenda-wise Proceedings　　　：

2.1 Welcome Address

Dr. S. Sabeetha Saraswathi, Professor & Department Coordinator-IQAC, Computer Science and Engineering, welcomed the members.

2.2 Significant Achievements of the Institution

Presentation

Dr. M. Siva Kumar, Principal, shared the key accomplishments of the Institution to the members, including:

- Grant of Autonomous status by UGC for the period 2025-2035

- Finalist in International Green Gown Award 2025
- Sustainable Institutions of India, Titanium Band in Green Rankings 2025

2.3 Confirmation of minutes of the 1st meeting of IQAC

Presentation

Dr. M. Siva Kumar, Principal, presented the minutes of the 1st meeting of IQAC held on 12.04.2025. The members confirmed the same.

2.4 Review of the action taken report (ATR) in respect of the 1st meeting of IQAC

Presentation

Dr. M. Siva Kumar, Principal, presented the action taken report (ATR) against the points discussed during the 1st meeting of IQAC. The members confirmed the same.

2.5 Discussion on the inputs, process and outcomes relevant to Academics

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- New programmes started from the AY 2025-26 which includes B.E. Artificial Intelligence and Machine Learning, B.Tech. Information Technology, and Management of Business Administration.
- Increased intake for the programme "B.E. Electronics and Communication Engineering" from 120 to 180
- Qualification of faculty members by highlighting Ph.D. completion, pursuing and yet to register details
- New Centre of Excellence established with 30 no. of higher end systems through the Department of Electronics and Communication Engineering under the C2S Programme
- New approach followed in the Industry – Academia gap identification and career path creation for students
- NPTEL courses completed by faculty members of the Institution
- Event organized for the faculty members: One Day Workshop on Outcome Based Education: Strategy to Practice
- Action taken report based the points suggested by the external expert members during the Academic Audit, held during 23 & 24 June, 2025
- Analysis and actions taken based on the students' feedback on faculty (both Phase I & II) under TPACK model
- Placement statistics for the Batch 2021-25
- Awards and certificates received by the students during March to June 2025

2.6 Discussion on the inputs, process and outcomes relevant to Research

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Details of members appointed as research faculty
- Event organized for faulty: Two Day FDP on Data Science, Scientific Modelling and Engineering Applications, held on 10-11 June, 2025
- Event organized for faulty: Seminar on Intellectual Property Rights and the Way Forward
- Statistics of research publications by the faculty of the Institution during the calendar years 2023, 2024, and 2025 (till date)
- Statistics of patents filed, and published by faculty of the Institution during the calendar years 2023, 2024, and 2025 (till date)

2.7 Discussion on the inputs, process and outcomes relevant to Governance

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Progress of data from all the departments for preparing Annual Quality Assurance Report to be submitted to NAAC
- Sustainability & green initiatives by the Institution in line with the requirements of NIRF
- Learning of new SAR of NBA
- Updation of documents by the NBA accredited departments
- Progress of document preparation for NBA accreditation by the eligible departments
- Scheduled the research audit on 25 June, 2025

2.8 Discussion on best practices of the Institution

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Courses offered to the students under the best practice of the institution "Skill Development for Enhancing Employability and Industry Readiness"
    - Value added courses – 02
    - Department level skill oriented courses – 05
    - Naan Mudalvan Courses – 29
    - Soft Skill Training – 06
    - Aptitude Training – 06
- MoU signed with National Formosa University under the second best practice of the institution "Enhancing Student Learning Through Global Engagement"
- International Immersion and Internship Programme at Malaysia attended by 1st Year Mechanical Engg. Student G. Divya Prabhu, Feb 23-29, 2025

2.9 Any other points

Discussion

- Dr. S. Mary Saira Bhanu, Nominee from the Local Society, inquired about the availability of student clubs across all departments. The Principal responded that, on average, each department currently has two technical clubs. He further added that the institution has decided to introduce domain-based clubs, and that every student must be a member of at least one club—whether it be a technical club, a social club, or a campus life club. Dr. Saira Bhanu emphasized the importance of involving students in technical clubs, particularly those focusing on software practice.
- Mr. M. Karthikeyan, Nominee from Industry, strongly recommended increasing focus on student and faculty research in the field of renewable energy. He suggested exploring battery storage integrated with Artificial Intelligence, describing it as a booming area supported by numerous government initiatives.
- Mr. Prakash Raman, Nominee from the Employers, appreciated the well-structured research audit report format and expressed his expectation for more tangible research outcomes, particularly from the Department of Computer Science and Engineering.
- Ms. E. Vinodha, Nominee from the Alumni, suggested enhancing placement training for students in emerging fields, especially in Information Technology. She also proposed conducting mock tests and interviews to better prepare students for real-world recruitment processes. The Principal welcomed her suggestions and requested more active support from alumni like her.
- Dr. G. Vairavel, Dean – Academics and Educational Initiatives, informed the members that a new NAAC accreditation process would soon be implemented. He emphasized the need for thorough preparation to effectively face this complex evaluation system. Furthermore, he advised the faculty to familiarize themselves with the revised SAR format recently rolled out by the NBA under Tier 1 category.

2.10 Date of Next Meeting

Dr. N. Lenin, Coordinator-IQAC, proposed to have the next meeting by the last week of September 2025. All members accepted the same.
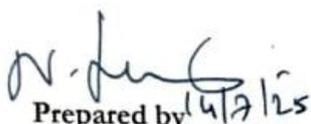
2.11 Vote of Thanks

Dr. R. Venkatesan, Professor & Department Coordinator-IQAC, Mechanical Engineering, delivered the vote of thanks, acknowledging the IQAC members for their active participation and support in making the 2nd IQAC Meeting a success.

Action Plan :

S.No.	Task	Assigned to	Deadline
1.	Conduct of research audit	Principal & Coordinator-IQAC	25.07.2025
2.	Emphasis on Club activities	Principal & Club Coordinators	02.08.2025
3.	Measure of research outcomes	Principal & Research Coordinator	30.08.2025
4.	Placement training to students	Principal & Placement Training Coordinator	25.07.2025
5.	Analysis of NBA-SAR Tier 1	Coordinator-IQAC	25.07.2025

Prepared by 4/7/25
Dr. N. Lenin
Coordinator - IQAC

Approved by