

## Minutes of the Meeting

**Title of the Meeting** : 3<sup>rd</sup> Meeting of Internal Quality Assurance Cell

**Organized by** : Internal Quality Assurance Cell,  
SRM TRP Engineering College, Tiruchirappalli

**Date and Time of Meeting** : 11.10.2025, 10.00 AM

**Mode of the Meeting** : Hybrid mode

**Chairperson** : Dr. M. Siva Kumar, Principal

**Minutes Prepared by** : Dr. N. Lenin, Associate Dean-Ranking &  
Accreditation

**Members Present** :

S.No.	Name of the member	Designation	Role
1.	Dr. N. Sethuraman	Chief Director, SRM Group of Institutions, Tiruchirappalli.	Member from the Management
2.	Prof. Shameer Khan	Pro-Vice Chancellor, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
3.	Dr. K. Kathiravan	Director-Admission, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
4.	Dr. R. Karthikeyan	Director-Research, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
5.	Dr. G.Vairavel	Dean Academics and Educational Initiatives, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
6.	Dr. R. Krishnamoorthy	Dean-Research, SRM Group of Institutions, Tiruchirappalli.	Special Invitee

7.	Mr. B. Karthik Kumar	DGM – Finance, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
8.	Dr. M. Prabhakar	Dean Administration, SRM Group of Institutions, Tiruchirappalli.	Senior Administrative Officer
9.	Dr. M. Siva Kumar	Principal, SRM TRP Engineering College, Tiruchirappalli.	Chair Person- IQAC
10.	Dr. S. Mary Saira Bhanu	Professor, Department of Computer Science & Engineering, National Institute of Technology, Tiruchirappalli.	Nominee from the Local Society
11.	Mr. M. Karthikeyan	Managing Director, M/s. Velmurugan Heavy Engg. P. Ltd., Trichy	Nominee from the Industrialists
12.	Mr. Prakash Raman	HR Head, HCL Technologies, Madurai.	Nominee from the Employers
13.	Ms. E. Vinodha	Assistant Manager, BMW TechWorks India, Chennai.	Nominee from the Alumni
14.	Mr. J. Taufiq	Mechanical Engg. (2023- 27 Batch), SRM TRP Engineering College, Tiruchirappalli.	Nominee from the Students
15.	Dr. C. Ramesh Kannan	Professor & Vice Principal, SRM TRP Engineering College, Tiruchirappalli.	Teacher
16.	Dr. B. Veerasamy	Professor & Head, ECE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
17.	Dr. P. Sudhakaran	Professor & Head, CSE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
18.	Dr. J. Amudha	Professor & Head, EEE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
19.	Dr.R.Vandhiyan	Associate Professor & Head, Civil, SRM TRP Engineering College, Tiruchirappalli.	Teacher

20.	Dr. R. Perumalraja	Professor & Head, AI-DS, SRM TRP Engineering College, Tiruchirappalli	Teacher
21.	Dr. K. Iyappan	Associate Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
22.	Dr. P. Shymala Anto Mary	Assistant Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
23.	Dr. N. Lenin	Professor & Associate Dean – Ranking & Accreditation, Coordinator IQAC, SRM TRP Engineering College, Tiruchirappalli.	Coordinator of the IQAC
24.	Dr. K. Uma Maheswari	Professor, Electronics and Communications Engineering,	Department Coordinator-IQAC
25.	Dr. S.Heeravathi	Assistant Professor, Electrical and Electronics Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
26.	Dr. S. Sabeetha Saraswathi	Associate Professor, Computer Science and Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
27.	Dr. M. Thilak	Professor, Mechanical Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
28.	Dr. P. Selvaganapathi	Assistant Professor, Chemistry, SRM TRP Engineering College, Tiruchirappalli.	First Year Coordinator-IQAC
29.	Dr.J.Rex	Associate Professor, Civil, SRM TRP Engineering College, Tiruchirappalli	Department Coordinator-IQAC

**Members Absent : NIL**

## Agenda of the Meeting :

Agenda No.	Agenda	By Whom
3.1	Welcome address	Dr. S. Heeravathi, Assistant Professor & Department Coordinator-IQAC, Electrical and Electronics Engineering.
Opening		
3.2	Significant achievements of the Institution	Dr. M. Siva Kumar, Principal and Chair Person- IQAC
3.3	Confirmation of minutes of the 2 <sup>nd</sup> meeting of IQAC	
3.4	Review of the action taken report (ATR) in respect of the 2 <sup>nd</sup> meeting of IQAC	
Items for discussion and recording		
3.5	Discussion on the inputs, process and outcomes relevant to Academics	Dr. N. Lenin, Associate Dean-Ranking & Accreditation, and Coordinator- IQAC
3.6	Discussion on the inputs, process and outcomes relevant to Research	
3.7	Discussion on the inputs, process and outcomes relevant to Governance	
3.8	Discussion on best practices of the Institution	
Other discussions and adjournment		
3.9	Any other items	Dr. N. Lenin, Associate Dean-Ranking & Accreditation, and Coordinator- IQAC
3.10	Date of next meeting	
3.11	Vote of thanks	Dr. J. Rex, Associate Professor & Department Coordinator-IQAC, Civil Engineering.

## Agenda-wise Proceedings :

### 3.1 Welcome Address

Dr. S. Heeravathi, Assistant Professor & Department Coordinator-IQAC, Electrical and Electronics Engineering, welcomed the members.

### **3.2 Significant Achievements of the Institution**

#### ***Presentation***

Dr. M. Siva Kumar, Principal, shared the key accomplishments of the Institution to the members, including:

- Grant of Green Gown Awards International 2025.
- Successful conduct of TEDxTRP event through Students

#### ***Discussion***

Further, Dean Academics briefed the members about the importance of getting the Green Gown Award, the process adopted, the competitors, and winning strategy. In addition, he appreciated the efforts taken by the students of SRM TRP regarding successful conduct of TEDxTRP.

Mr. Prakash Raman, Nominee from the Employers, appreciated the efforts taken by SRM TRP for their outstanding achievement of receiving the International Green Gown Award 2025.

### **3.3 Confirmation of minutes of the 2<sup>nd</sup> meeting of IQAC**

#### ***Presentation***

Dr. M. Siva Kumar, Principal, presented the minutes of the 2<sup>nd</sup> meeting of IQAC held on 12.07.2025. The members confirmed the same.

### **3.4 Review of the action taken report (ATR) in respect of the 2<sup>nd</sup> meeting of IQAC**

#### ***Presentation***

Dr. M. Siva Kumar, Principal, presented the action taken report (ATR) against the points discussed during the 2<sup>nd</sup> meeting of IQAC. The members confirmed the same.

### **3.5 Discussion on the inputs, process and outcomes relevant to Academics**

#### ***Presentation***

Dr. N. Lenin, Coordinator-IQAC, presented the following key points:

- Accolades received by the Faculty members and students in the NPTEL courses.
- Best Teacher Award received by Dr. S. Sabeetha Saraswathi, from Big Learn & Kanmalai Trust in collaboration with Holy Cross College (Autonomous), Trichy.
- Placements offers received by the students of CSE and ECE.
- Academic and Sports accolades received by the students of all departments.
- Workshop organized on the title “Assessment for Higher-Order Learning & Employability” for faculty members.
- Template circulated for documenting the active learning methods practiced by faculty members.

- Discussed the assignment methodologies are being used by the faculty for assessing students.
- Discussed the different methods of Project-based learning is being followed.
- Listed the industrial talk series, alumni talk series and technical talks conducted across various departments to address the curriculum gaps.
- Competitions organized through domain clubs by the Departments of Mechanical and Civil Engineering, on account of Engineer's Day Celebration.
- Campaign organized by the domain clubs of all departments for adding student members.
- Reported the events organized: Ideathon Series (SDG 1-6), Internal Smart India Hackathon, submission of solutions to Smart India Hackathon, IEEE Epics projects submission, and SDG Art Competition.

### **3.6 Discussion on the inputs, process and outcomes relevant to Research**

#### ***Presentation***

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Presented the outcomes of the research audit conducted for the period Jan-Jun 2025.
- Inputs collected from the faculty members regarding their requirements for doing research.
- Event organized for faculty: Seminar on Art of Scientific Writing for High –Impact Journals on Aug 23, 2025.
- Statistics of research publications by the faculty for the period Jul 2025-till date.
- Research Day is being followed on every 4<sup>th</sup> Saturday.

### **3.7 Discussion on the inputs, process and outcomes relevant to Governance**

#### ***Presentation***

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- NIRF score comparison for the years 2025 and 2024.
- Action plan for improving the NIRF Score and securing a place in the band.

### **3.8 Discussion on best practices of the Institution**

#### ***Presentation***

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Skill based training sessions offering by all the departments for the advanced learners.
- MongoDB Skilling Excellence Award 2025 issued by ICT Academy.
- MoU signed with Nuclear Power Project: Kudankulam Tirunelveli on Oct 07, 2025 to enhance skill and employability of students.

### 3.9 Any other points

#### *Discussion*

- Dr. S. Mary Saira Bhanu, Nominee from the Local Society, inquired about the patents filed by students and faculty. She emphasized the importance of converting small projects into conference publications, which could subsequently be submitted to refereed journals. She recommended involving interested students in such initiatives to enhance the Institution's research publications and patent output. The Principal responded that Research Day is observed on every 4<sup>th</sup> Saturday, providing a dedicated time for students and faculty to work effectively on research activities.
- Mr. M. Karthikeyan, Nominee from Industry, strongly recommended increasing focus on student and faculty research towards the SDGs. He suggested to make audit on SDGs and involve students to do projects related to the solution of the SDGs through the research labs and incubation centre in the institution.
- Dr. G. Vairavel, Dean – Academics and Educational Initiatives, appreciated all faculty members, Heads of Departments, the Vice Principal, and the Principal for their contribution towards receiving the Green Gown Awards International 2025. He emphasized the need to conduct an SDG audit and to engage students in projects that address SDG-related challenges.

### 3.10 Date of Next Meeting

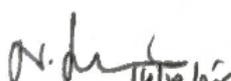
Dr. N. Lenin, Coordinator-IQAC, proposed to have the next meeting by the second Saturday of December 2025. All members accepted the same.

### 3.11 Vote of Thanks

Dr. J. Rex, Associate Professor & Department Coordinator-IQAC, Civil Engineering, delivered the vote of thanks, acknowledging the IQAC members for their active participation and support in making the 3<sup>rd</sup> IQAC Meeting a success.

#### **Action Plan** :

S.No.	Task	Assigned to	Deadline
1.	Conversion of student projects into conference publications and subsequent journal publications	Research Coordinator	05.12.2025
2.	Research publications and students' projects focusing on SDGs	Research Coordinator	05.12.2025
3.	SDG Audit through SDG Cell	Coordinator-IQAC	05.12.2025

  
Prepared by

  
Approved by