

Minutes of the Meeting

Title of the Meeting : 4th Meeting of Internal Quality Assurance Cell

Organized by : Internal Quality Assurance Cell,
SRM TRP Engineering College, Tiruchirappalli

Date and Time of Meeting : 10.01.2026, 10.00 AM

Mode of the Meeting : Hybrid mode

Chairperson : Dr. M. Siva Kumar, Principal

Minutes Prepared by : Dr. N. Lenin, Associate Dean-Ranking &
Accreditation

Members Present :

S.No.	Name of the member	Designation	Role
1.	Dr. N. Sethuraman	Chief Director, SRM Group of Institutions, Tiruchirappalli.	Member from the Management
2.	Prof. Shameer Khan	Pro-Vice Chancellor, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
3.	Dr. K. Kathiravan	Director-Admission, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
4.	Dr. R. Karthikeyan	Director-Research, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
5.	Dr. G.Vairavel	Dean Academics and Educational Initiatives, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
6.	Dr. R. Krishnamoorthy	Dean-Research, SRM Group of Institutions, Tiruchirappalli.	Special Invitee

7.	Mr. B. Karthik Kumar	DGM – Finance, SRM Group of Institutions, Tiruchirappalli.	Special Invitee
8.	Dr. M. Prabhakar	Dean Administration, SRM Group of Institutions, Tiruchirappalli.	Senior Administrative Officer
9.	Dr. M. Siva Kumar	Principal, SRM TRP Engineering College, Tiruchirappalli.	Chair Person- IQAC
10.	Dr. S. Mary Saira Bhanu	Professor, Department of Computer Science & Engineering, National Institute of Technology, Tiruchirappalli.	Nominee from the Local Society
11.	Mr. M. Karthikeyan	Managing Director, M/s. Velmurugan Heavy Engg. P. Ltd., Trichy	Nominee from the Industrialists
12.	Mr. Prakash Raman	HR Head, HCL Technologies, Madurai.	Nominee from the Employers
13.	Ms. E. Vinodha	Assistant Manager, BMW TechWorks India, Chennai.	Nominee from the Alumni
14.	Mr. J. Taufiq	Mechanical Engg. (2023- 27 Batch), SRM TRP Engineering College, Tiruchirappalli.	Nominee from the Students
15.	Dr. C. Ramesh Kannan	Professor & Vice Principal, SRM TRP Engineering College, Tiruchirappalli.	Teacher
16.	Dr. B. Veerasamy	Professor & Head, ECE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
17.	Dr. P. Sudhakaran	Professor & Head, CSE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
18.	Dr. J. Amudha	Professor & Head, EEE, SRM TRP Engineering College, Tiruchirappalli.	Teacher
19.	Dr.R.Vandhiyan	Associate Professor & Head, Civil, SRM TRP Engineering College, Tiruchirappalli.	Teacher

20.	Dr. R. Perumalraja	Professor & Head, AI-DS, SRM TRP Engineering College, Tiruchirappalli	Teacher
21.	Dr. K. Iyappan	Associate Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
22.	Dr. P. Shymala Anto Mary	Associate Professor, Maths, SRM TRP Engineering College, Tiruchirappalli.	Teacher
23.	Dr. N. Lenin	Professor & Associate Dean – Ranking & Accreditation, Coordinator IQAC, SRM TRP Engineering College, Tiruchirappalli.	Coordinator of the IQAC
24.	Dr. K. Uma Maheswari	Professor, Electronics and Communications Engineering,	Department Coordinator-IQAC
25.	Dr. G. Maheswaran	Assistant Professor, Electrical and Electronics Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
26.	Dr. S. Sabeetha Saraswathi	Associate Professor, Computer Science and Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
27.	Dr. M. Thilak	Professor, Mechanical Engineering, SRM TRP Engineering College, Tiruchirappalli.	Department Coordinator-IQAC
28.	Dr.J.Rex	Associate Professor, Civil, SRM TRP Engineering College, Tiruchirappalli	Department Coordinator-IQAC
29.	Dr. P. Selvaganapathi	Assistant Professor, Chemistry, SRM TRP Engineering College, Tiruchirappalli.	First Year Coordinator-IQAC

Members Absent : NIL

Agenda of the Meeting :

Agenda No.	Agenda	By Whom
4.1	Welcome address	Dr. M. Thilak, Professor & Department Coordinator-IQAC, Mechanical Engineering.
Opening		
4.2	Action taken report (ATR) in respect of the 3 rd meeting of IQAC	Dr. M. Siva Kumar, Principal and Chair Person- IQAC
Items for discussion and recording		
4.3	Academic Quality - Review	Dr. N. Lenin, Associate Dean-Ranking & Accreditation, and Coordinator- IQAC
4.4	Student-Centric Initiatives	
4.5	Research and Extension	
4.6	NAAC Readiness	
4.7	Best Practices	
Other discussions and adjournment		
4.8	Any other items	Dr. N. Lenin, Associate Dean-Ranking & Accreditation, and Coordinator- IQAC
4.9	Date of next meeting	
4.10	Vote of thanks	Dr. J. Rex, Associate Professor & Department Coordinator-IQAC, Civil Engineering.

Agenda-wise Proceedings :

4.1 Welcome Address

Dr. M. Thilak, Professor & Department Coordinator-IQAC, Mechanical Engineering, welcomed the members.

4.2 Action taken report (ATR) in respect of the 3rd meeting of IQAC

Presentation

Dr. M. Siva Kumar, Principal, presented the action taken report (ATR) against the points discussed during the 3rd meeting of IQAC. The members confirmed the same.

4.3 Academic Quality - Review

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following key points:

- Initiatives taken towards formulating the Career Pathway for all UG Engineering Students for getting the defined job roles in the specified Industries.
- Specific methodology followed for sharing the materials to students through learning management system.
- E-Portfolio creation by students to showcase their achievements in academic, co- and extra-curricular activities.
- Fulfilment of knowledge gap by students through NPTEL courses.
- Industrial visits gone by the students for fulfilling the knowledge gap.
- Industrial and Alumni tech talk series organized by all the departments for the fulfilment of knowledge gap.
- Workshop series organized by different departments for enhancing the skills of the students.
- Initiatives taken for improving teaching competency of the faculty by offering the Innovation in Teaching – learning Workshop series.
- Initiatives taken for improving technical competency of the faculty by offering the Faculty Development Programmes on different titles, faculty attended development programmes organized by the premier institutions, industrial exposure visits by the faculty, and completion of NPTEL courses by faculty.

4.4 Students Centric Initiatives

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Skill based training programmes offering by all the departments to enhance the technical skills of the students.
- Skill enhancement programme organized through ICT Academy for girl students.
- Prize won by students in different skill oriented challenges offered both external and internal.
- Students and faculty participation in community connect – outreach programme.
- Fund received by students for Community Connect through IEEE Epics Projects.
- Initiatives taken towards Start-up and Entrepreneurship activities.
- MoUs signed for skill development of students and enhancing employability.
- Students participation and won prizes in extra-curricular activities like NCC, sports, etc.
- Placement statistics and upcoming drives.
- Career guidance events on higher education opportunities offered to the students.

4.5 Research and Extension

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Statistics of research publications made by the faculty during July to December 2025, quality of publications, and the SDGs mapped with publications.
- Details of patents published and filed by the faculty during July to December 2025.

4.6 NAAC Readiness

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented one-year status (February to December 2025) on the quantitative metrics prescribed by NAAC.

4.7 Best Practices

Presentation

Dr. N. Lenin, Coordinator-IQAC, presented the following points:

- Initiatives taken namely SheLeads@TRP, events organized towards women empowerment through empowerment cell.
- Initiatives taken towards imparting human values among students.
- Significant achievement by the Institution “Secured the Torchbearer Position in India Didactics Award 2025”.

4.8 Any other points

Discussion

- Mr. M. Karthikeyan, Nominee from Industry, strongly recommended establishing collaboration with Tata Power Solar Limited, Gangaikondan, to engage faculty members and students in exploring research and employment opportunities in the field of high-energy batteries. The Principal accepted the recommendation and approved initiating necessary steps for collaboration.
- Dr. S. Mary Saira Bhanu, Nominee from the Local Society, suggested facilitating student internships with IITs and NITs. She emphasized that such initiatives would support students in building strong research orientation and pursuing higher studies and research careers. The suggestion was accepted by the Chief Director and the Principal.
- Ms. E. Vinodha, Nominee from the Alumni, recommended encouraging students to pursue internship opportunities in software MNC companies, stating that this would significantly enhance students’ employability and improve the institution’s placement performance. The recommendation was duly noted and accepted by the Principal.

4.9 Date of Next Meeting

Dr. N. Lenin, Coordinator-IQAC, proposed to have the next meeting by 11th April 2026. All members accepted the same.

4.10 Vote of Thanks

Dr. J. Rex, Associate Professor & Department Coordinator-IQAC, Civil Engineering, delivered the vote of thanks, acknowledging the IQAC members for their active participation and support in making the 4th IQAC Meeting a success.

Action Plan :

S.No.	Task	Assigned to	Deadline
1.	Establishing collaboration with Tata Power Solar Limited, to engage faculty members and students in exploring research and employment opportunities in the field of high-energy batteries	HoD – EEE & ECE	30.01.2026
2.	Facilitating student internships with IITs and NITs	All HoDs	30.01.2026
3.	Encouraging students to pursue internship opportunities in software MNC companies	Placement Coordinator	30.01.2026

Prepared by

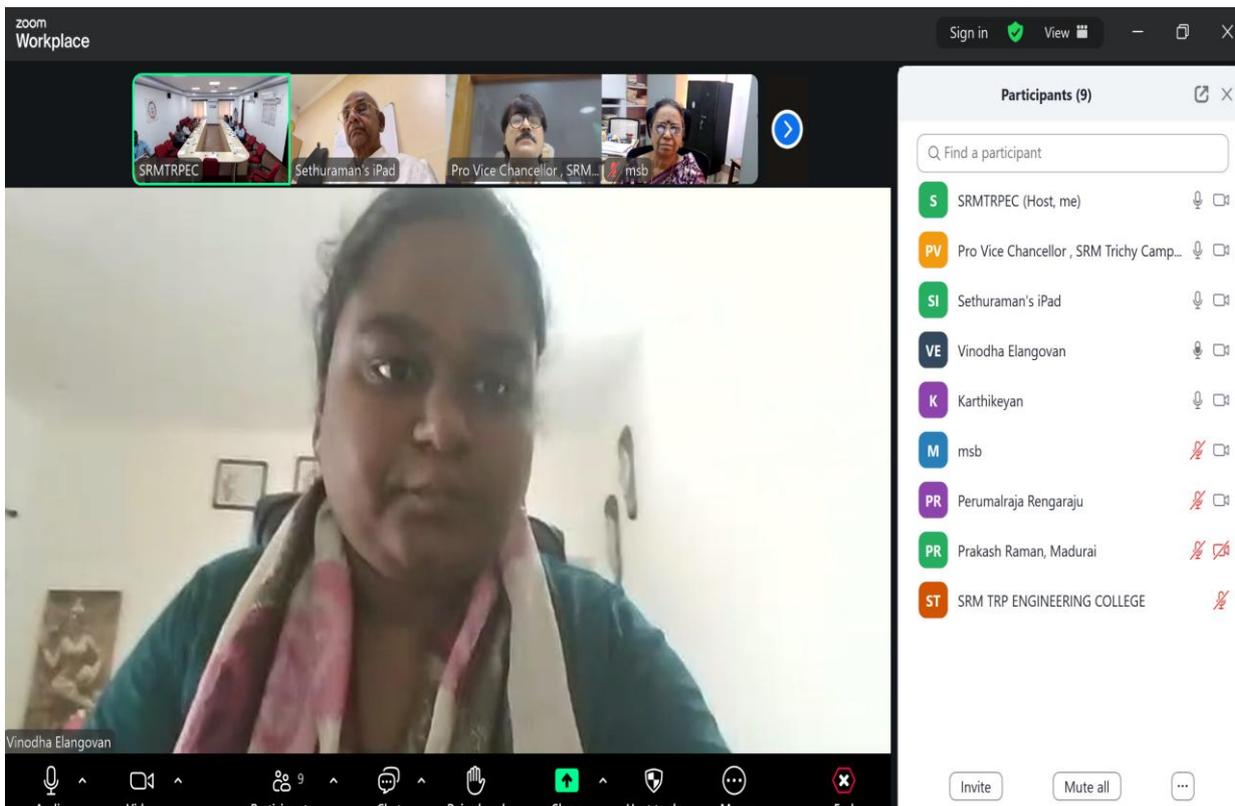
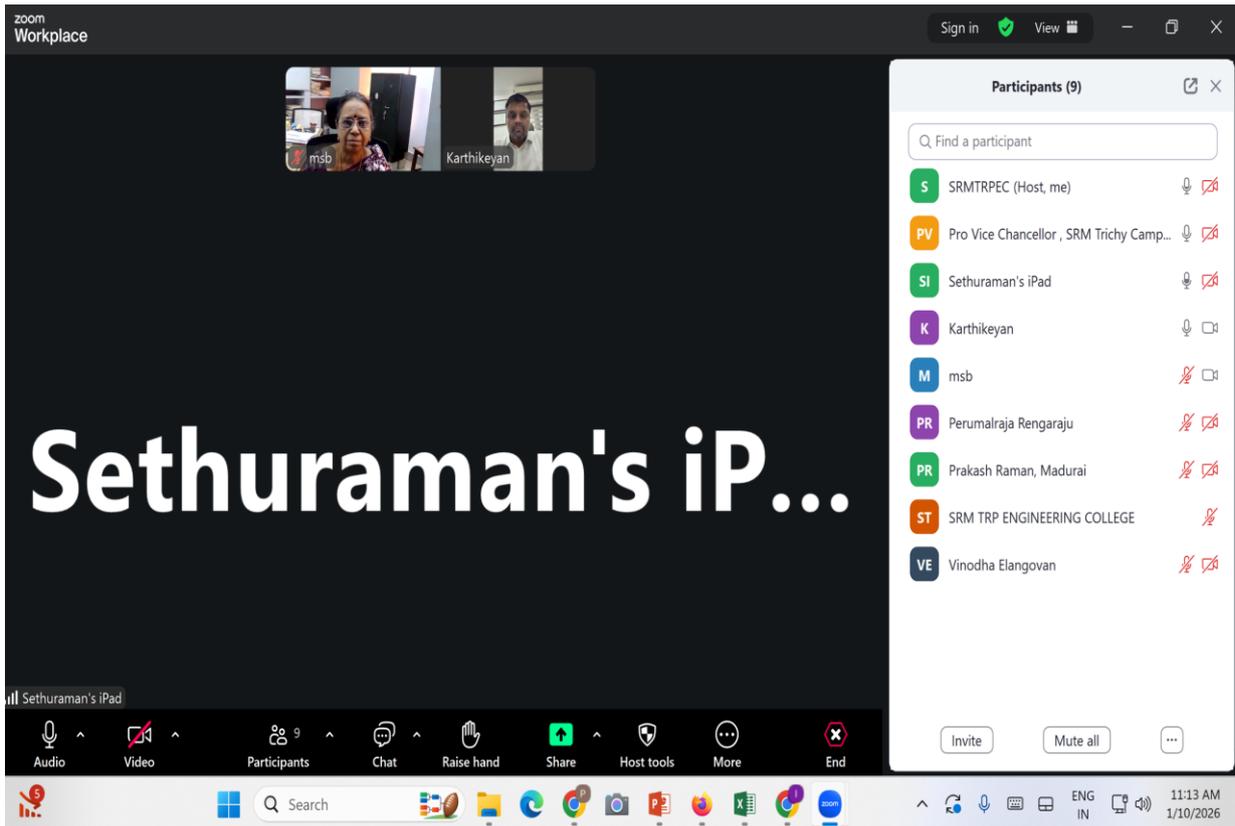

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Coordinator - IQAC

Approved by

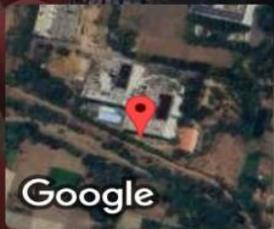

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Photos Taken during the meeting





GPS Map Camera



Google

Irungalur, Tamil Nadu, India 🇮🇳
Xq22+vpm, Irungalur, Tamil Nadu 621105, India
Lat 10.951596° Long 78.75216°
Saturday, 10/01/2026 11:14 AM GMT +05:30